

*McCracken County
Planning Commission*



Application Packet
For A Commercial
Development Plan

Last Update: 8/2/23

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Color Codes

Blue Box **Tips For Getting It Right;
Or Answers To A Frequently Asked Question**

Red Box **Critical Information – Pay Special Attention**

Red Letters **Sheet To Be Returned With Application**



Planning Commission

McCracken County, Kentucky
300 Clarence Gaines St
Paducah, KY 42003
v (270) 448-0125
f (270) 443-0803
gcannon@mccrackenky.com

DO NOT WRITE IN THIS AREA

Pre-Conf Date _____

App Date _____

Hearing Date _____

APPLICATION FOR A DEVELOPMENT PLAN

P L E A S E P R I N T O R T Y P E

Applicant Information	_____
	Name _____
	Mailing Address _____
	Daytime Phone Number _____

Property Owner Information	_____
	Name _____
	Mailing Address _____
	Daytime Phone Number _____

Property Information	_____
	Property Address _____
	If Platted, Plat Book Number, Page Number _____

Current Zoning	Current Zoning -
	<input type="checkbox"/> AG <input type="checkbox"/> RR <input type="checkbox"/> UR <input type="checkbox"/> C <input type="checkbox"/> ML <input type="checkbox"/> MH <input type="checkbox"/> MHP

Development Plan	Reason for Submitting Development Plan

I hereby certify that the information contained in this application, the attached development plan and all other required submittals in support of this application, are to the best of my knowledge and ability true and correct.

Signature of Applicant

Date

RETURN THIS SHEET WITH THE COMPLETED APPLICATION

Development Plan Checklist

THE PLANNING COMMISSION WILL GENERALLY HEAR ALL APPLICATIONS WITHIN 60 DAYS FROM THE RECEIPT OF THE COMPLETED APPLICATION.

THE FOLLOWING INFORMATION MUST ACCOMPANY AN APPLICATION TO THE McCracken County Planning Commission and is to be provided by the applicant:

- Completed Application. The applicant must submit the application form in its entirety. Incorrect or inaccurate information may result in dismissal of the application.
- A copy of the latest deed or plat (plat preferred) for the property or properties involved in the request.
- The appropriate drawings showing all existing and proposed improvements on the property, with dimensions and distances to property lines, all abutting streets, and all elements of the Preliminary Development Plan.
- A completed "Certificate of Land Use Restriction". A recording fee of \$50.00 is required per KRS 100.3683.
- A completed and recorded "Ownership & Maintenance Certification" found at <https://mccrackencyky.gov/wp-content/uploads/2022/07/Detention-Basin-Maintenance-Certification-7-22-22.pdf>.
- Check for the Development Plan and Full Site Plan with Storm Water and/or Erosion Control and any other applicable fee as established in the fee schedule in Section 150.111 of the McCracken County Code of Ordinances.

THE FOLLOWING INFORMATION WILL BE PROVIDED TO THE APPLICANT BY THE McCracken County Zoning Administrator's Office:

- An Application Packet with an application form, sample letters and sketches and documents you will need for the hearing to prepare for the public hearing.
- Hearing date, which will be the next applicable agenda date. All applications will be heard within 60 days from receipt of the completed application.

CERTIFICATE OF LAND USE RESTRICTION

1. NAME AND ADDRESS OF PROPERTY OWNER (S)

_____	_____
_____	_____
_____	_____
_____	_____

2. ADDRESS OF PROPERTY

3. NAME OF SUBDIVISION OR DEVELOPMENT (if applicable)

4. TYPE OF RESTRICTION (S)

(Check all that apply):

___ Zoning Map Amendment
to ___ Zone

___ Conditional Zoning Condition

___ Development Plan

___ Other

specify _____

___ Unrecorded Subdivision Plat

___ Variance

___ Conditional Use Permit

5. NAME AND ADDRESS OF PLANNING COMMISSION, BOARD OF ADJUSTMENT, LEGISLATIVE BODY OR FISCAL COURT WHICH MAINTAINS THE ORIGINAL RECORDS CONTAINING THE RESTRICTION

McCracken County Zoning Administrator
3700 Coleman Road
Paducah, KY 42001

Form of Certificate per KRS 100.3683
A Recording Fee of \$50.00 shall be collected at the time application is made (KRS 100.3681 (1), (2))

Signature of Completing Official

Name and Title of Completing Official
(Type or print)

Contact List

Zoning Administrator's Office

Voice (270) 448-0125
Fax (270) 444-4737
Email gcannon@mccrackenky.com

Greg Cannon