

REQUEST FOR PROPOSALS (RFP) - Boiler Replacement Project

McCracken County Courthouse

Paducah, Kentucky

RFP Number: MCC-BOILER-2026-01

Issue Date: 8-28-2026

Proposal Due Date: 9-9-2026

Owner: McCracken County Fiscal Court

300 Clarence Gaines Street

Paducah, KY 42003

1. PROJECT OVERVIEW

McCracken County Fiscal Court is soliciting sealed bids from qualified mechanical contractors to provide all labor, materials, equipment, supervision, permits, and related services necessary for the replacement of the existing boilers at the McCracken County Courthouse located in Paducah, Kentucky.

The project includes the removal of seven (7) existing boilers and the installation of four (4) new high-efficiency condensing boilers, including all associated piping, venting, controls, electrical connections, startup support, testing, and commissioning required for a complete and operational system.

The intent of this project is to improve energy efficiency, reliability, maintainability, and overall performance of the courthouse heating system.

2. SCOPE OF WORK

The selected contractor shall provide a complete turnkey installation including, but not limited to, the following:

A. Existing Equipment Demolition

1. Disconnect and remove seven (7) existing boilers and associated components as required.
2. Remove obsolete piping, venting, accessories, and supports necessary for installation of the new equipment.
3. Dispose of all demolished materials in accordance with federal, state, and local regulations.
4. Protect existing building finishes and systems during demolition and installation activities.

B. New Boiler Installation

1. Furnish and install four (4) new high-efficiency condensing boilers.
2. Boilers shall be commercial-grade equipment.
3. Contractor shall provide all necessary mounting, supports, accessories, valves, and trim required for a complete installation.
4. Boilers shall be installed in accordance with the manufacturer's recommendations and all applicable codes.

C. Startup and Commissioning

1. Coordinate and assist with factory-authorized startup.
2. Provide all labor and support necessary for startup and commissioning activities.
3. Perform operational testing of all boilers and ancillary equipment.
4. Verify proper combustion and operating performance.
5. Provide written startup and commissioning documentation.

D. Training

1. Provide onsite training for County maintenance personnel.
2. Training shall include:
 - Boiler operation
 - Safety procedures
 - Basic troubleshooting
 - Preventive maintenance requirements
 - Controls operation

3. Award

The contract shall be awarded by the McCracken County Fiscal Court to the lowest and/or best bid from a qualified bidder. In determining the best bid, in addition to price, the McCracken County Fiscal Court may consider:

1. The ability, capacity, and skill of the bidder to perform the contract or provide the service required.
2. Number of days required for boiler installation.
3. The quality of performance of previous contracts and services.
4. The quality of proposed replacement boilers.

4. WARRANTY REQUIREMENTS

Labor Warranty

The contractor shall provide a minimum one (1) year labor warranty covering defects in workmanship and installation beginning on the date of substantial completion.

Manufacturer's Warranty

The contractor shall provide the full manufacturer's standard warranty for all boilers, controls, accessories, and installed equipment.

Warranty documentation shall be provided to McCracken County at project closeout.

5. PROJECT SCHEDULE

Proposals shall include:

- Estimated lead time for equipment procurement
- Proposed start date
- Estimated completion date
- Duration of installation
- Planned outage requirements

Contractors shall coordinate all work to minimize disruption of courthouse operations.

6. PROPOSAL REQUIREMENTS

Proposals shall include:

1. Company information and qualifications.
2. Project approach and installation methodology.
3. Boiler manufacturer and model information.
4. Detailed scope of work.
5. Lump-sum project cost.
6. Proposed project schedule.
7. Warranty information.
8. References for similar projects.
9. Proof of insurance and licensing.

10. Include RFP # MCC-BOILER-2026-01, and the name of the company on the outside of the sealed bid.
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7. OWNER'S RIGHTS

McCracken County Fiscal Court reserves the right to:

- Reject any or all proposals.
 - Waive informalities or irregularities in proposals.
 - Request additional information from proposers.
 - Negotiate scope and pricing with the selected contractor.
 - Award the contract in the best interest of McCracken County.
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8. PROPOSAL SUBMISSION

Sealed bids are to be submitted to Steve Ervin, McCracken County Judge Executive's Office, by 2:00 p.m. CST on 9-9-2026. Bid opening will occur @ 2:05 p.m. CST on 9-9-2026 in Meeting Room A at the McCracken County Courthouse.

McCracken County Deputy Judge Executive's Office

Attn: Steve Ervin
300 Clarence Gaines Street
Paducah, KY 42003

Email: servin@mccrackencountyky.gov
Phone: 270-444-4707

Sealed Bids are

Bidder Information

Company: _____

Company Contact: _____

Contact Phone #: _____

Total Costs: _____

Total Costs in Writing: _____